

P R E S E N T

Parish Councillors: S Peirson (in the Chair), P Arandle, A Baker, B Dickinson, R Howe, P Wardale and J Wilson.

Clerk to the Council: L Spruce-Wan

12/22/100 **APOLOGIES**

Apologies for absence were received from Cllr Sutcliffe. Apologies were also received from ERY Cllr Stewart.

12/22/101 **DECLARATION OF INTERESTS**

RESOLVED: a) that Cllr Baker declared an interest in the Tennis Club;
b) that Cllrs Peirson and Wardale declared an interest in the Allotments.

12/22/102 **ELECTION OF CHAIR**

Cllr Baker nominated Cllr Wilson as Chair, this was seconded by Cllrs Peirson and Arandle. Councillors unanimously agreed to elect Cllr Wilson as Chair.

Cllr J Wilson (in the Chair)

12/22/103 **ELECTION OF VICE-CHAIR**

The Chair nominated Cllr Peirson as Vice-Chair, this was seconded by Cllr Baker. Councillors unanimously agreed to elect Cllr Peirson as Vice-Chair.

12/22/104 **COUNCILLOR VACCANCIES**

The Clerk advised that following the advertisement of the current vacancy she had received an expression of interest from one parishioner. She explained that she had requested further information and would circulate the response once received.

12/22/105 **MINUTES**

RESOLVED: that the minutes of the meeting held on 8 November 2022 be confirmed and signed by the Chair.

12/22/106 **MATTERS ARISING NOT COVERED ON THE AGENDA**

a) Minute 09/22/62 a)

The Clerk advised that a response had been received from the Highways department at East Riding of Yorkshire Council (ERYC) regarding the congestion into the village. A request had been made for an onsite visit but due to staffing issues they were unable to facilitate that. They had requested further information to enable them to aid the parish.

Cllr Peirson believed that there had been an issue previously that involved resident of Main Street and recommended that, prior to a formal response, the resident be contacted. Cllr Peirson agreed to approach the resident to obtain further information.

b) Minute 09/22/63 c)

The Clerk advised that further to correspondence with the Gosling family they believed that the bench to be sited had to be the same design as the one already sited on Canada Drive. Due to the design stipulation ERYC were unable to assist the family and the Parish Council would be responsible for the purchase, installation and maintenance of the bench. Councillors discussed the design of the bench and agreed that there was no requirement to match and were in agreement that the family could arrange the bench through the ERYC. The Clerk agreed to contact the Gosling family.

c) Minute 09/22/63 d)

The Clerk reported that the Highways department at ERYC had contacted to advise that an engineer had been appointed to instal the cul-de-sac sign on Elm Drive.

d) Minute 10/22/74

The Clerk advised that ERY Cllr Stewart had received a response from the ERYC regarding the trees which stated that no works were required on the ash trees and that this had been previously communicated to the resident and the Parish Council.

Councillors discussed the response received and were disappointed that no action was to be taken. Councillors agreed that the Clerk would contact Mrs Webb to advise her to formally complain to the ERYC, should she wish, and the Parish Council would provide her with details of correspondence held relating to the ongoing tree issue.

e) Minute 11/22/90

The Clerk advised that the annual ERMOS application had been successful and a certificate had recently been received.

f) Minute 11/22/94

The Clerk advised that the defibrillator casing had been received and noted that a date was to be advised for the installation.

g) Minute 11/22/96

The Clerk advised that the Accident Report Form formed part of the Health and Safety Policy and confirmed that both would be presented for review at the meeting in February 2023.

- RESOLVED:
- a) that Cllr Peirson contact the resident to obtain further information relating to the congestion in the village;
 - b) that the Clerk contact the Gosling family regarding the memorial bench;
 - c) that the Clerk liaise with Mrs Webb regarding the response received relating to the trees.

12/22/107 **EAST RIDING OF YORKSHIRE COUNCIL MATTERS**

a) Climate Change Strategy

The Climate Change Strategy had been circulated to Councillors. No comments were made.

b) Joint Local Access Forum

Councillors were advised of the next meeting date. Due to the short notice no one was able to attend. Councillors discussed the benefit of the forum to raise the issues that related to the proposed footpath from Canada Drive to the Hudson Way, the maintenance of the TROD and the proposed footpath to Bishop Burton. Councillors commented that progress on the proposed footpath from Canada Drive to the Hudson Way had been very slow and not progressed for some time. It was agreed that the Clerk contact ERY Cllr Stewart to request that the above issues be raised with the forum and to request an up-to-date timescale for completion of the footpath to the Hudson Way.

c) Overview and Scrutiny Committee

Councillors discussed the upcoming committee meeting. It was suggested that the bus provision within the village be raised. It was noted that the free school service was not available for free to sixth form students which increased the likelihood of parents/students using their cars which also impacted on the environment and climate change. In addition, Councillors commented that the village did not have a bus service available to those who needed to arrive in Beverley for the normal working day which too encouraged residents to use their cars rather than public transport. It was agreed that the Clerk suggest the topic of the bus service to the committee for discussion.

RESOLVED: a) that the above documents be received;
b) that the Clerk contact ERY Cllr Stewart regarding the issues raised that related to the Joint Local Access Forum;
c) that the Clerk suggest the topic of the bus service to the committee for discussion.

12/22/108 **CORRESPONDENCE RECEIVED**

a) Defibrillator for Gardham

Councillors had been advised that the Hull Corn & Feed Association had contacted to confirm that a defibrillator was now available and awaited a suitable location. Councillors discussed possible options and it was agreed that the Clerk write to all residents of Gardham to advise that the unit was available and the need for power and regular checks. Should a resident agree to provide a suitable space the Parish Council would confirm the location with Hull Corn & Feed Association.

b) Dogger Bank South Offshore Wind Farms

The community newsletter had been circulated. No comments were made.

c) Parking Restriction

The Clerk advised that Mrs Webb had contacted regarding a small area outside her property on Main Street which did not have any parking restrictions. She continued that at the end of the school day people parked in the available space but due to the level of

traffic that had caused a lot of congestion and a bottle neck to form, especially when the large bus from Longcroft School passed. Mrs Webb requested that a parking restriction be sought. Councillors discussed the current parking measures and noted that the Highways department at ERYC devised the current layout within the last few years. Councillors queried whether the Longcroft School bus driver felt that there was an issue. The Clerk agreed to speak with the driver of the bus service and report back.

- RESOLVED: a) that the above correspondence be received;
 b) that the Clerk write to all residents of Gardham regarding the defibrillator;
 c) that the Clerk speak with the driver of the Longcroft School bus service.

12/22/109 **NO COLD CALLING ZONE**

Cllr Peirson explained that it was possible to set up a No Cold Calling Zone within the village. This would provide residents with a reason to close the door to sales people. He continued that a survey would be needed to obtain the agreement of the majority of residents to become a no cold calling zone. Councillors discussed the benefits of the scheme and agreed that that would be an item to incorporate in the next newsletter.

RESOLVED: that a no cold calling zone survey be included in the next newsletter.

12/22/110 **FINANCE**

a) Accounts for payment

The following payments were agreed:

J Wardale	Backdated Pay Award	£	104.00
L Spruce-Wan	Salary & Expenses November	£	568.04
C Exelby	Pavilion cleaning November	£	51.08
Cllr Peirson	Christmas Tree	£	549.58
	Christmas Tree Installation Sundries	£	106.44
Business Stream	Allotments Water Charges	£	164.38
E-On	Electricity charges 1/10/22-15/11/22	£	26.02
	Electricity charges 15-20/11/22	£	26.96
ERYC	Street Lighting SLA	£	168.10
Brian Fell	Pavilion Repairs	£	1,638.42
DefibWarehouse	Defibrillator casing	£	594.00
Cllr Baker	FCC 3 rd Party Payment Reimbursement	£	3,658.25
Land Registry	Registration fee for transfer and lease	£	90.00
HSBC	Bank charges	£	18.00

b) Pond Electricity Tariff

The Clerk circulated a price comparison for the supply to the pond. Councillors discussed the comparisons at length and chose to change the supply to British Gas on a one-year fixed deal due to the low standing charges.

c) Precept

The Clerk advised that the precept was to be set in January and circulated up to date bank reconciliations and budget. The Chair raised the need to plan for the next year's activities and it was agreed that the precept would be discussed and agreed at the next meeting.

- RESOLVED: a) that the Clerk change the electricity supply to British Gas on a one-year fixed deal;
b) that the precept be deferred to the next meeting.

12/22/111 **VILLAGE INFRASTRUCTURE**

a) Planning

- i. 22/03517/PLF Erection of a single-storey extension 21 Main Street

The request had been circulated to all Councillors. No comments were made.

- ii. 22/02892/OUT Land East of 30 Canada Drive

It was noted that following the planning committee meeting outline planning permission had been granted. Councillors expressed their disappointment at the outcome and the lack of effect the objections made had on the debate.

b) Sportsfield

Cllr Wardale had provided Councillors with a proposal to paint the timber on the north elevation of the Pavilion and had obtained a quotation from the current contractor Brian Fell (Leven) Ltd. Cllr Wardale explained that the invoice would be paid from the Sportsfield Management Committee funds but sought the Council's approval.

Councillors discussed at length whether more quotes should be obtained as they believed that the painting was not a time sensitive issue. Councillors agreed, in this instant, not to request further quotes as Brian Fell (Leven) Ltd had undertaken all works on the pavilion and should there be a need to claim under the warranty there had not been a change to the provider of the work.

c) Allotments

An email had been received regarding some fence panels that had been left at the allotments. It was noted that this had been resolved.

The Clerk advised that invoices would be sent shortly. It was agreed that the rent remain at £20.00 per year, per allotment.

d) Play Park

Cllr Baker advised that the play park extension funding had been agreed. He explained that the third-party payment was required to be sent electronically. As the Parish Council were unable to pay electronically Cllr Baker had made the payment and Councillors agreed to reimburse the total paid, £3,658.25.

Cllr Baker provided a detailed analysis of the play park quotations received and explained the rationale to secure works with Proludic Ltd rather than HAGS. He continued that the multiplay unit from Proludic Ltd was of a higher specification and other equipment such as the see saw had a better design for disabled children. Councillors unanimously agreed with the comparison and reasoning offered and were in full support of the quotation from Proludic Ltd.

Cllr Baker advised that FCC Communities Foundation had requested whether the grant would be paid direct to the Parish Council following payment of the entire invoice to the supplier or whether the grant would be paid direct to the supplier and the remaining balance and VAT be paid by the Parish Council. Councillors discussed both options in depth and the implications that both had. Councillors agreed that the preferred method would be to pay the entire invoice from the supplier and the grant be paid direct to the Parish Council.

The Clerk advised that FCC Communities Foundation had requested a letter stating who was authorised to sign the Funding Agreement. It was agreed that the agreement would be signed by Cllr Peirson.

Councillors discussed the existing play equipment and the repairs needed. Cllr Peirson agreed to chase the quotations requested. Councillors discussed the possibility of a play park maintenance contract for the entire area once the new equipment was in place.

e) Gates on Dog Field

Cllr Peirson reported that the gates would be in place by the end of December 2022.

- RESOLVED:
- a) that planning application 22/03517/PLF Erection of a single-storey extension 21 Main Street be received;
 - b) that outline planning permission 02892/OUT Land East of 30 Canada Drive be received;
 - c) that the quote from Brian Fell (Leven) Ltd be approved;
 - d) that the annual allotment rent remains £20.00 per plot;
 - e) that the third-party payment be reimbursed to Cllr Baker;
 - f) that the analysis of the playpark quote be received;
 - g) that Cllr Peirson be authorised to sign the Funding Agreement;
 - h) that Cllr Peirson chase the quotations for the play park repairs.

12/22/112 **COMMUNITY ISSUES**

a) Flooding

The Clerk advised that the letter had been sent to Yorkshire Water but noted that no response had been received.

b) Pond Matters

Cllr Peirson reported that the vegetation had been cut back around the pond but commented that further works was needed. Councillors agreed to instruct someone to further cut back the vegetation and discussed the need for a chipper.

The Chair expressed the Parish Council's thanks to Cllrs Arandle, Sutcliffe and Peirson for their efforts to install the Christmas lights.

RESOLVED: that the vegetation around the pond be cut back further.

12/22/113 **PARISH COUNCIL DOCUMENT REVIEW**

a) Financial Regulations

The current Financial Regulations were discussed and agreed that no amendments were required. The regulations were approved.

b) Standing Orders

The Clerk advised that there had been an update to the current Standing Orders and the updated version had been circulated. Councillors discussed the changes and agreed to adopt the updated version.

c) Village Plan Review

Clr Wardale had analysed the progress made and the Clerk would circulate this to all Councillors. It was agreed that the review would be deferred to the next meeting and would inform the discussion for the next financial year's budget and precept.

RESOLVED: a) that the Financial Regulations been approved;
b) that updated Standing Orders be approved;
c) that Clerk defer the Village Plan Review to the next meeting.

12/22/114 **COUNCILLOR TRAINING AND DEVELOPMENT**

The Chair informed Councillors of the training opportunities available.

12/22/115 **NEXT MEETING**

RESOLVED: that the next meeting be held on Tuesday, 10 January 2023, 7.30 pm at the Sports Pavilion.

There being no further business, the meeting closed at 10.05 pm.

Chair's Signature – 10 January 2023