

P R E S E N T

Parish Councillors: J Wilson (in the Chair), A Baker, R Howe, S Peirson, E Sutcliffe and P Wardale

Clerk to the Council: L Spruce-Wan

Also in Attendance: East Riding of Yorkshire Councillor Stewart and 4 members of the public

02/23/129 **APOLOGIES**

Apologies for absence were received from Cllrs Arandle and Dickinson.

02/23/130 **DECLARATION OF INTERESTS**

RESOLVED: a) that Cllr Baker declared an interest in the Tennis Club;
b) that Cllrs Peirson and Wardale declared an interest in the Allotments.

02/23/131 **COUNCILLOR VACANCIES**

The Chair welcomed Miss Powell to the meeting. She introduced herself and confirmed the details of her personal statement. Councillors unanimously agreed to co-opt Miss Powell as a Parish Councillor.

RESOLVED: that the co-option of Miss Powell be noted.

02/23/132 **MINUTES**

RESOLVED: that the minutes of the meeting held on 10 January 2023 be confirmed and signed by the Chair.

02/23/133 **MATTERS ARISING NOT COVERED ON THE AGENDA**

a) Minute 09/22/62 a)

The Clerk confirmed that she had provided further details regarding the congestion to the Highways department at the East Riding of Yorkshire Council (ERYC) and had received a response from Traffic Management advising that should any parking be dangerous/hazardous to other road users or pedestrians then we can raise our concerns with Humberside Police. It was agreed that the congestion was not dangerous or hazardous as defined by the Police.

b) Minute 11/22/94

The Clerk confirmed that she had sought permission from the landlady of the village pub to install an LED floodlight above the defibrillator. She confirmed that a quote had been received from Drewery Electrical Limited to supply and install a 10w LED floodlight with a PIR at a cost of £105.00 plus VAT. Councillors agreed to proceed with the installation.

RESOLVED: that the Clerk instruct Drewery Electrical Limited to supply and install the floodlight.

02/23/134 **EAST RIDING OF YORKSHIRE COUNCIL MATTERS**

a) Ward Councillor Update

ERY Cllr Stewart confirmed that she had received our request regarding issues to be raised at the Joint Local Access Forum and was in the process of obtaining further information.

b) East Riding Community Governance Review

Councillors discussed the review and highlighted the current parish boundaries particularly in relation to Low Gardham and Park House as the boundaries ran between the houses and buildings in those areas. The Clerk confirmed that the review would be submitted to ERYC and the current boundaries would be raised as a concern.

c) King's Coronation Community Fund

ERY Cllr Stewart highlighted the fund to Councillors and the need to apply as soon as possible as there was a total of £50,000.00 available. It was advised that the fund was available for a community benefit and applications could be made for up to a maximum value of £500.00. Cllr Baker suggested the installation of a picnic table to complement the new play park project. He explained that the foundations were to be laid by the contractor as part of the project but advised there was no table within the current plans. Councillors agreed that a picnic table would have a community benefit and supported the suggestion. It was agreed that the Clerk apply for £500.00 for the installation of a picnic table.

d) Street Trading and Collections Licensing Policy Review

Councillors discussed the suggested alterations and felt that the removal of the requirement for DBS checks relating to Street Collections/House to House collections was a retrograde step and it was felt that safeguarding measures should be increased not decreased. It was agreed that the Clerk would respond to the review with the recommendation that the DBS check was kept.

e) Town and Parish Council Communication Survey

Councillors discussed the survey received and the Town and Parish Council Charter referenced in the survey. It was unclear whether it had been adopted in 2022 and a copy was requested for discussion at the next meeting. The content of the survey was discussed and the Clerk agreed to complete and return the survey to ERYC.

RESOLVED: a) that the Clerk complete the East Riding Community Governance Review;
b) that the Clerk apply to the King's Coronation Community Fund for £500.00;
c) that the Clerk respond to the Street Trading and Collection Licensing review with the Parish Council's recommendation;
d) that the Clerk obtain a copy of the Town and Parish Council Charter and include as an agenda item for the next meeting;
e) that the Clerk complete and return the Town and Parish Council Communication Survey.

02/23/135 **CORRESPONDENCE RECEIVED**

Defibrillator at Gardham

The Clerk confirmed that following a survey of Gardham residents, one response had been received from High Gardham requesting the defibrillator and had offered a location. The Clerk advised that she would contact the Parishioner to discuss the location and training requirements. Following the conversation, she would provide further details to Hull Corn and Feed Association.

- RESOLVED: a) the Clerk contact the resident of High Gardham following their request for the defibrillator;
b) the Clerk contact Hull Corn and Feed Association regarding the location of the defibrillator.

02/23/136 **VILLAGE HALL IMPROVEMENTS**

Cllr Peirson advised that the Village Hall Committee had hoped to implement a scheme of improvements at the village hall to include improved access for disabled people and the provision of additional community space. He explained that grants were to be applied for and one required the support of the Parish Council. Councillors discussed the level of support required and agreed that the scheme of improvements were supported by the Parish Council.

- RESOLVED: that the Parish Council support the village hall scheme of improvements.

02/23/137 **STORAGE**

Cllr Sutcliffe raised a concern regarding the storage of Parish Council items such as the Christmas Tree decoration, boat etc. The items were currently stored at a local farm but it was commented that an alternative may need to be sought, at some point in the future, due to the current location's development. Councillors discussed possible alternatives and Cllr Sutcliffe agreed that he would contact other local farmers to discuss possible alternative locations.

- RESOLVED: that Cllr Sutcliffe contact local farmers regarding possible alternative storage locations.

02/23/138 **FINANCE**

Accounts for payment

The following payments were agreed:

L Spruce-Wan	Salary & Expenses January	£	429.98
C Exelby	Pavilion cleaning January	£	26.25
Cllr Baker	Nesting boxes	£	60.00
Business Stream	Allotments Water Charges	£	169.00
ERYC	Waste Collection	£	11.42
HSBC	Bank charges	£	12.00

a) Planning

- i. 22/04077/PLF Erection of single-story extension 123 The Meadows

The request had been circulated to all Councillors. No comments were made.

- ii. 22/04077/PLF Erection of single-story extension 123 The Meadows -Amended

The request had been circulated to all Councillors. No comments were made.

- iii. 23/00317/TCA Removal of 1 apple tree at 76 Main Street

The request had been circulated to all Councillors. No comments were made.

b) Sportsfield

Cllr Baker confirmed that works on the tennis court flood lights had commenced.

Cllr Baker and Cllr Wardale advised that the lights on the Multi Use Games Area (MUGA) were in need of a service. They commented that they had been advised by the electrical contractors who were installing the tennis court lights that they could service and replace all the MUGA bulbs for £1,300.00 if carried out whilst they were completing the tennis court project. Cllr Baker advised that a replacement bulb was needed some time ago and had cost £500.00 to replace and confirmed that the quotation received was very good. Cllr Baker continued that the rental of both the MUGA and the lights had raised enough funds to cover the cost of the service. Councillors agreed that the service should be carried out.

Cllr Baker advised that 12 nest boxes had been placed around the Sportsfield and four further sparrow boxes were to be installed on the pavilion ends.

c) Allotments

The Clerk circulated a response received from an allotment holder regarding the recent investigation into the identity of those responsible for the waste at the Bishop Burton Road site. Councillors thanked him for his response and it was noted that future incidents may be prosecuted. The allotment holder also raised a concern regarding the disposal of waste from other allotment holders and stated that others did not burn their waste. It was agreed to contact allotment holders and request that they burn or dispose of their waste and the Parish Council would monitor the situation. Councillors agreed to burn the existing waste at the Bishop Burton Road site.

The Clerk advised that an email had been received from another allotment holder requesting permission to erect a greenhouse of polycarbonate design. Councillors agreed to the request as it was not glass, provided they adhered to the size restrictions and requested that they complete the application form, plan and dimensions.

d) Play Park

Cllr Peirson confirmed that he was due to meet with a contractor tomorrow regarding the repair of the existing play equipment and expected the quotation to be approximately £1,500.00.

Cllr Baker had circulated an alternative proposal to the repair of the existing play park equipment. His proposal was to replace the existing equipment with an entirely new piece. He explained that the total cost would be £9,506.47 of which £6,174.00 would be funded by commuted sums and the remainder would be from a combination of a grant application, if successful, and a contribution from the Parish Council. He highlighted that the commuted sums application had to be made before 1st March 2023. If the deadline was missed it could delay the replacement to approximately October 2023.

Councillors discussed at length whether a repair of the existing equipment or replacement was the best solution at present. It was felt by some that a repair would be best and the grant/commuted sums would be better spent to fund an older children's play park at the sportsfield. Others raised concerns whether the existing equipment could be satisfactorily repaired and felt any repair would not pass the yearly inspection.

It was agreed that the quotation for the repair be obtained and if reasonable would be approved. It was noted that should the repair not be satisfactory and the works failed the inspection, scheduled for April 2023, then payment may be withheld. Cllr Wardale disagreed with this course of action and believed a replacement was appropriate.

e) Dog Walking Field

Cllr Baker confirmed that he had spoken to the owner of the dog walking field and advised that the owner had agreed to renew the rental agreement for a further year at a rent of £1.00 provided it was backdated to July 2022, when the last agreement had lapsed. He explained that a condition of the rental was that dog waste was to be removed by users. Councillors agreed to the terms of the agreement and agreed to backdate to July 2022.

Cllr Peirson commented on the new gates on the field and advised that a very short length of chicken wire would be used either side of the gates up to the start of the hedges.

- RESOLVED:
- a) that planning application 22/04077/PLF Erection of single-story extension 123 The Meadows be received;
 - b) that planning application 22/04077/PLF Erection of single-story extension – Amened - 123 The Meadows be received;
 - c) planning application 23/00317/TCA Removal of 1 apple tree at 76 Main Street be received;
 - d) that the service of the MUGA lights approved;
 - e) that the Clerk contact all allotment holders to request that waste is burned or disposed of;
 - f) that all current allotment waste at the Bishop Burton Road site be burned;
 - g) that the Clerk contact the allotment holder regarding the polycarbonate greenhouse;
 - h) that a quotation be obtained for the play equipment repair and if reasonable and a satisfactory repair can be achieved the quotation be approved;
 - i) that the renewal of the contract for the rental of the dog walking field be approved and backdated to 1st July 2022.

02/23/140 **COMMUNITY ISSUES**

a) Flooding

Councillors discussed the embankment behind Canada Drive. It was noted that it should have been built up last year. The Clerk agreed to contact ERYC to investigate.

b) Pond Matters

Cllr Baker advised that the work on the new pond fence should commence in the next few weeks.

Councillors discussed the removal of overgrowth around the pond and queried whether permission would be required from ERYC to undertake the work.

- RESOLVED:
- a) that the Clerk contact ERYC regarding the extension to embankment behind Canada Drive;
 - b) that the Clerk contact ERYC regarding permission to remove the overgrowth around the pond.

02/23/141 **PARISH COUNCIL DOCUMENT REVIEW**

a) Village Plan 2023/24

The draft village plan had been circulated for approval. Councillors agreed to approve the plan.

b) Health and Safety Policy and Accident Report Form

The current Health and Safety Policy and the Accident Report Form had been circulated. Councillors discussed the terms of the policy and noted in particular the requirements of contractors and the procedure for accident reporting. It was agreed that Cllr Powell, the Chair and the Clerk would meet to review the terms of the policy and would circulate any amendments for the next meeting.

- RESOLVED:
- a) that the Village Plan 2023/24 be approved;
 - c) that Cllr Powell, the Chair and the Clerk meet to review the Health and Safety Policy and the Accident Report Form and circulate any amendments for the next meeting.

02/23/142 **COUNCILLOR TRAINING AND DEVELOPMENT**

The Chair informed Councillors of the training opportunities available.

02/23/143 **NEXT MEETING**

RESOLVED: that the next meeting be held on Tuesday, 21 March 2023, 7.30 pm at the Sports Pavilion.

There being no further business, the meeting closed at 9.25 pm.

Chair's Signature – 21 March 2023

Chair's Initials _____