

Cherry Burton Sports Field Management Committee

Annual Meeting 16 April 2015

Present: T Baker, T Jenkins, J Peirson, P J Wardale, M J Wells, P Whitfield

Apologies: I Kelly, C J Wells

15.04.01 Membership Matters

(1) Parish Councillors

Cllr Cowey had resigned from the parish council and SFMC with immediate effect and would not attend any further meetings. His replacement and the names of the other two parish council representatives would be confirmed after its meeting in May

(2) User Representatives

CBCC representatives are CJW and MJW

CBFC representatives are TJ and PW

15.04.02 Minutes of the Meeting held on 5 March 2015

Agreed as a correct record

15.04.03 Matters Arising from the Minutes

(1) Cherry Burton Tennis Club (Minute 15.03.03)

- MJW reported that two sessions had taken place for which payment had been made (cheque handed to PJW)
- It was uncertain if there would be any summer sessions

(2) Grass Cutting (Minutes 15.03.05(2))

- Fosters had commenced work and two cuts had been done – the next one was **scheduled for 22 April**

(3) Hedges (Minute 15.03.05(3))

- The hedge alongside the car park had been pruned by J neighbour
- The BBC Principal was due to inspect the eastern boundary hedge before reaching a decision about any further cutting back

15.04.04 Appointment of Officers for 2015/2016

(1) Chair

- PW did not wish to continue as chair owing to pressure of work. He would continue as a member and assist when he could. Members unanimously thanked him for his stint as chair which had been a great success.
- It was agreed not to appoint a permanent chair but to rotate it in alphabetical order. TB would chair the next meeting.

(2) Secretary

- MJW was unanimously elected

(3) Treasurer

- PW was unanimously elected

15.04.05 Multi User Games Area Update

- Current booking levels were considered and it was agreed that a pre-winter promotional campaign was required – to be discussed at next meeting
- Tb had been in contact with Ann Fitzpatrick at Longcroft School (MJW said she represented the Local School Sports Partnership) and had circulated a poster to local schools
- It was agreed that photographs of the MUGA in use were required for the MUGA and the SFMC websites
- Discarded chewing gum was becoming a problem and it was agreed to post notices to discourage its use at the MUGA
- After a short discussion it was agreed not to make any changes to the hire charges for the MUGA

15.04.06 Website

- TB appealed for suitable photographs for inclusion in order to boost the appeal of the sports field

15.04.07 Health and Safety Issues

(1) Review of SFMC Existing Policy

- Agreed to review the policy to meet current standards
- Fire risk assessment to be added and item about quarterly inspections to be included
- MJW to rewrite and circulate before the next meeting

(2) User Groups – Health and Safety Policies

- MJW to write to all users asking for an updated version of their own Health and Safety Policies

(3) Inspection Visit

- MJW to fix a date (preferably a Monday evening) when all cricket evening fixtures are known

15.04.08 Financial Matters

- PJW reported a balance of £10,300
- 2015/2016 budget had been approved by the parish council
- Fund raising deferred until next meeting

15.04.09 Sports Field Development Plan

- MJW thanked for his comprehensive summary of business cases for development submitted by user groups
- The plan was considered at length and it was decided, for now, to concentrate on short term issues with consideration of medium and long term proposals deferred until the Autumn
- Short term proposals summarised on the attached schedule

15.04.10 Equipment Room – Rear External Door

- Agreed that MJW ask his builder to examine the door frame and provide a quotation for any remedial work

15.04.11 Date of Next Meeting

Thursday 16 July 2015 in the bay Horse commencing at 1930.

MJW

29 April 2015