

Cherry Burton Sports Field Management Committee – Inspection Tuesday 7 June 2016

Present: T Baker, I Kelly, P J Wardale, M J Wells

Ref	Item	Action/Comment
1. Car Park and Access Road		
16/01/01	Access Road Surface	TB to discuss with contractor possible arrangements to fill in pot holes TB had arranged for some holes to be filled in but several remain
16/01/02	Car Park – Area in front of footpath	Area to be hatched with yellow paint to permit unrestricted access to footpath
16/01/03	Car Park – Emergency Access Point	Area in front of access point to be hatched with yellow paint
16/01/04	Fencing Repairs	TB to continue investigations into ownership TB continuing to pursue this
2. Pavilion Exterior		
16/02/01	Guttering and Soak Aways	TB to further discuss proposed work with two contractors and obtain more detailed quotes and circulate to SFMC members Work now completed
16/02/02	Baden Powell Section External Door	IK to paint it green to match as far as possible that of the other doors
16/02/03	Loose Paving Stone at car park end	IK to level ground and reinstate if possible IK had carried out this work
3. Corridor		
16/03/01	Vacuum Cleaner	IK to service to see if it can work properly IK had done this – cleaner working OK
16/03/02	Cleaning Equipment	To be removed to store off lounge when IK has checked contents
16/03/03	Ceiling damage	Work now complete
16/03/04	Fire Extinguishers	PJW to chase inspection date Inspection carried out
4. Changing Room No. 1		
	No comments	
5. Changing Room No. 2		
16/05/01	Boiler	PJW to chase maintenance engineer PJW still awaiting date
6. Changing Room No. 3		
16/06/01	Toilets	Next SFMC meeting to discuss options for toilet provision which meet

		external access needs for disabled persons and internal needs for officials and female players TB to arrange meeting with architect and users
16/06/02	Filing Cabinet	Ik to explore means of disposal Kris Blake to arrange (now in CH Room 3)
7. Equipment Room		
16/07/01	External Door	TB to discuss threshold and external means of keeping doors open when in use Work carried out
16/07/02	Electrical Board	CBCC and CBFC to ensure that equipment does not impede access to the electrical board
8. Lounge		
16/08/01	Drawer unit	Ik to arrange disposal Done
9. Kitchen		
16/09/01	Eyewash Kit	IK to arrange attachment to wall and to ask colleague to make regular inspection
16/09/02	Medical Kits	IK to ask colleague to make regular inspection and place inspection details on wall and to replace any outdated stock
10. Toilets		
16/10/01	Toilet Doors	TB to ask contractor to ease doors Done
11. Baden Powell Section		
16/11/01	Emergency Door	Ik to check door to ensure that it is closing properly
12. Perimeter		
16/12/01	Hedges/Bushes	TB reported that further work would be carried out in August/September
13. MUGA		
14. Tennis Courts		
16/13/01	Fallen leaves	TB to obtain quote for blower to assist with leaf clearing
15. Former playground		
	No comments	
16. Non-Turf Strip		

	No comments	
17. Field		
16/07/01	Sight Screens	CBCC to provide means of securing the screens to improve stability – alternative is to move screens to edge of former playground at end of matches
16/07/02	Grass Cutting	MJW still had reservations about the standard and timing of cuts
MJW 8 June 2016 (Revised 27 July 2016)		