

Cherry Burton Sports Field Management Committee 3 September 2015

Present: B Dickinson, T Jenkins, I Kelly, P J Wardale, M J Wells

Apologies: T Baker, J Peirson, C J Wells

15.09.01 Appointment of Chair

- MJW reluctantly took the chair for this meeting only
- He reminded members of the April 2015 decision (minute 15.04.04(1) that the chair be rotated between members

15.09.02 Cherry Burton parish Council Representatives

- MJW stated that TB, BD and PJW had been appointed to the Committee and welcomed BD to his first full meeting.

15.09.03 Declaration of Interests

- There were none

15.09.04 Minutes of Previous Meetings

(1) Annual Meeting 16 April 2015

- Agreed as a correct record

(2) Inspection 20 August 2015

- Agreed as a correct record

15.09.05 Matters Arising from the Minutes

(1) Minute 15.04.03(1) Cherry Burton Tennis Club

- MJW stated that this should read "Cherry Burton Table Tennis Club"

15.09.06 Sports Field Development Plan

(1) Short Term Measures (minute 15.04.09)

Members considered the schedule agreed at the Annual Meeting on 16 April 2015. The schedule had been circulated by MJW together with the minutes on 29 April 2015.

ST01 Refurbish Toilets and Improve external access to toilets

- TB had received an offer from Wren dated 3 August 2015 for £10,200 towards the estimated expenditure of £11,683.03. Full assistance was not offered for installing hot water to serve electric instant water heaters and the installation of two new wall

mounted wash basins. TB had indicated that work should commence at the end of September subject to all necessary agreements being signed.

- This project did not appear to cover improved external access to the toilets.
- TB was congratulated for his efforts

ST02 replace chairs and tables in the Lounge

- MJW had investigated several options including second hand furniture but none constituted value for money and he was continuing his efforts.
- The number of tables had proved inadequate to meet the needs of the Pre-school Group at the charity cricket match in July.

ST03 External Water Access Point (see also ST20)

- MJW in accordance with a decision of 8 January 2015 he had obtained a quote of £136 plus Vat. He had emailed this to all members on 29 June 2015. Only Tb had responded and his comments were about the drinking point (see ST20). He had, therefore authorised the plumber to carry out the work.
- Whilst carrying out the work the plumber had repaired a water leak on the toilet safety valve.
- He had examined the pipework in the loft and found signs of mice damage chewing the plastic piping. He recommended that the plastic piping be replaced with copper piping
- MJW will send details of the tap in due course. The tap will be available for use by CBFC.

ST06 Replace lock on lounge/corridor door

- MJW stated that, whilst the lock was not perfect, it was serviceable.

ST10 Update notice board at car park end of the pavilion.

- No action had been taken. PJW asked users to supply him with appropriate information.

ST11 Reduce vegetation on the eastern boundary and re-establish hedge

- No developments were known. TB to liaise with BBCA

ST18 Provision of New Goal Posts

- TJ reported that theses had been installed and the old ones removed.

ST20 Provide External drinking Water Point (see also ST03)

- MJW referred to his email of 29 June regarding a quote for this work. He had considered the price to be too high and asked for views. Only TB had responded and he had suggested that it be deferred until the work started on the lounge toilets when he would speak with him. In the absence of any other replies MJW had not proceeded further with the fountain.

(2) Draft Development Plan

- Members considered the plan and the relative merits of retaining the existing pavilion against the construction of a new one that met the standards of the various sports organisations.
- Agreed that a special meeting be convened for the sole purpose of consideration in detail and that all members be encouraged to attend.
- MJW will arrange the meeting at a convenient date and will circulate a revised version of the draft plan.

15.09.07 Cherry Burton Cricket Club Developments

(1) Non-Turf Strip

- MJW referred to previous discussion and to his report (item 8(1) and reported that the English Cricket Board had stated that a 100 per cent grant was assured and that the application would have to be made by the parish council as the cricket club had no security of tenure.
- Two quotations have been received and a final decision is required
- As part of the grant conditions a separate agreement is required between Last Man Stands and (again because there is no security of tenure) the parish council. Whilst the agreement is between LMS and CBPC the cricket club is willing to maintain the strip at no cost to CBPC
- Planning permission is not required for this strip which will measure 30m by 2.75m wide and will be laid within the square at the eastern side
- Any paperwork must be submitted by November in order for the strip to be laid before the start of the 2016 season. Drafts are now available and he will circulate these shortly.
- Agreed that SFMC recommend that the Parish Council conclude the agreements and that CBCC maintain and manage the strip

(2) Permanent Nets

- MJW referred to his report (item 8(2) and minute 03/14/119 of the Parish Council held on 11 March 2014 and said that preliminary contacts with grant providers had indicated that any application must be submitted by CBPC as leaseholder.

- CBCC are asking CBPC to investigate possible grant assistance and to appoint a project manager for this and the non-turf strip (Councillor Baker is suggested given his recent experience in this field)
- The first step is to submit a planning application to ERYC since a decision is needed before submission of a formal application.
- A final decision will depend on the outcome of discussions with providers and the level of grant aid. Five quotations have been obtained but these need updating. The possible size of a two lane installation is 30m v 7.5 m wide and 3.66m high dependent on the chosen system

(3) Other Developments

- MJW reported that within the next 2/3 years the York and District Senior Cricket League might require that the cricket club provide a permanent score board. Planning permission would be required and this would have to be submitted by the parish council. Grant assistance for this is unlikely to be available.
- The cricket club was also investigating the acquisition of a sight screens. Permanent ones would cost around £2500 but the club was also looking at ones which could be dismantled and stored over the winter period which might have implications for the available space in the equipment room.
- He had circulated details of the league's standards to SFMC
- Members on 20 July 2015 and he was about to submit the application complete with photographs of the pavilion's facilities. Any comments would be reported to SFMC

15.09.08 Repairs and Maintenance

(1) Lounge Toilets

- see item 15.08.06(1)

(2) Inspection Report

- See attached schedule

(3) Grass Cutting

- MJW referred to his email dated 20 August 2015 and reminded members of the discussions
- Fourteen cuts had been agreed on 8 January 2015 (minute 15.01.07) and this had been confirmed on 5 March 2015 (minute 14.03.05) when a quotation of £139 plus VAT had been approved with the provision that if any further cuts were needed this would be considered.
- He was surprised that the SFMC budget was set at £1500.

- As no reply had been received to his email MJW had organised a cut for 29 August as there were two cricket matches and one football match scheduled for that weekend. The cricket club would not require any further cuts but the football club would need more. Both CBCC and CBFC were willing to pay for one cut each if SFMC would pay for the others
- During a discussion about costs and who should pay MJW reminded members that the SFMC constitution placed the responsibility for “maintaining the playing field to an acceptable standard for use by sports clubs and the community” TJ reminded members that when ERYC had done it (up to 2011) 18 cuts of varying standards had cost £2160. This year’s cuts were to a high standard. MJW stated that Fosters were able to provide a cut that met the English Cricket Board’s standards. From 2016 the League would be carrying out unannounced visits and the condition of square and outfield would be subject to a report.
- TJ will contact Fosters to ask for a higher cut suitable for football.

15.09.09 Health and Safety Matters

(1) Inspection 20 August 2015

- See attached schedule

(2) Health and Safety Policy

- Not considered

(3) Incident on 17 August 2015

- TJ described the incident and will submit a report to MJW for circulation

15.09.10 Multi User Games Area

(1) Current Users

- PJW stated that use had eased but would probably increase in winter – he did not have records of individual users
- MJW considered that this would be useful for any marketing proposals

(2) Possible Change of Name

(3) Marketing/Promotion

- Residents who attended the Pre-School charity cricket match had stated that the term MUGA had negative connotations and had suggested that a more user friendly name be considered. Many of those attending had not visited the sports field before and were unaware of its facilities

- This revealed the need for a more active and continuous awareness campaign the website was very effective but more was needed to make residents more aware.
- Several alternative names were considered but it was agreed that MJW would ask the absent members for their opinions before reaching any decision

(4) Review of Charges

- Tb recommendations agreed

15.09.11 Financial Matters

(1) Current Position

PJW gave the following figures

Current account £ 3230

Savings Account £ 2039

Parish Council £6900

Total £10130

(2) Fund Raising

- Several possible ways were discussed but no decision taken
- MJW pointed out that it was fifteen months since the last function

(3) Invoices paid since the last meeting

- PJW will circulate a list to keep members up to date.

15.09.12 date of Next Meeting

(1) Development Plan – MJW to arrange

(2) Full meeting – MJW to arrange

MJW

7 September 2015