

Cherry Burton Sports Field Management Committee

Meeting of 6th Sept 2017

Present: T Baker, J Peirson, I Kelly, G Primarolo, P Wardale,

Apologies: T Jenkins, M Lough, A Addison, P Arandle

17.09.01 Appointments

Chair – I Kelly appointed for this meeting only.

Secretary – P Wardale appointed until M Lough can take over.

17.09.02 Registers of Interest & Declarations of Interest

Some ROIs returned. More to follow. No Declarations of Interest.

17.09.03 Minutes of the Meeting 7th June 2017

Correct

17.09.04 Matters arising from the Minutes

None.

17.09.05 Sportsfield and Pavilion Matters

a. Repairs and Maintenance

- i. Hedge flailing E. and S. side of field. TB to ask Jon Neighbour for price.
- ii. Electrical lighting repairs. Agreed to go to Drewery Elect. to repair path lighting, install new defibrillator flood and to remove old Sodium floods on the roof. £307 +VAT.
- iii. Scouts looking to paint their side and replace door. Also applying for grant for new carpet.

b. Grass Cutting 2017

- i. HIS have submitted invoices for 7 cuts so far. Standard of cuts not acceptable to Cricket who will be sourcing own grass cutting in new season and purchasing a new grass cutter.

c. Access Road

- i. No activity from Alan Russell of Land Plan who has now promised Nov/Dec to start new fence.

d. Container removal

- i. Musgraves can move container from field but problem seems to be one of disposal. Cricket Club expect this to be resolved shortly.

e. Pavilion Cleaning

- i. Strong feeling from group that charging for additional cleaning was not the way forward. Most of current mess was caused by Cricket Club during their Open Day e.g. unwashed plates/cutlery in kitchen, discarded BBQ braziers and gazebo, quantities of discarded clothing in corridor, etc. George Primarolo to talk to cricket club at their next meeting to ensure this does not happen again.

f. Equipment Room housekeeping & dust control

- i. Most of old motorised grass cutters and rollers to be removed over winter by Cricket Club. Door between lounge and corridor to be kept permanently locked to avoid dust/dirt spreading to lounge - which should be a clean area. Access to lounge by Kitchen back door only.

17.09.06 Development Activities

a. Shared Access – Mast project progress

- i. Concrete for base for mast has been poured. Await curing before mast erection.
- ii. Some cabinets have been installed. Electrical tie-ins expected 22nd Sept.

b. Changing Room 3 Development

- i. Expect Sport England decision w/c 11th Sept for £35k grant then ERYC and FA decision should follow within the month hopefully. £75k will be asked for in total.
- ii. If application approved then work would take place in Summer 2018.
- iii. Great support from CBFC in development of 5-year plan to support our application. Thanks esp. to Phil Whitfield and Tony Jenkins.

17.09.07 Multi Use Games Area

a. Update on non-slip surface improvements

- i. Voss, who supplied the MUGA, have proposed that we carry out a £150 slip test. Tony Baker to first talk to Voss to see if there is any routine maintenance/cleaning we should have been doing, as the feeling is that the surface is in good condition.
- ii. Cost for power wash and respray with higher spec finish £2,300.

17.09.08 Financial Matters

a. 2016-17 Audit Report

- i. Audit was carried out 31/7/17.
- ii. 3 areas of concern; Lack of younger members on committee, MUGA income low, lack of Sportsfield advertising.

b. Financial Situation

- i. C/A £8,890 MUGA £2,725

c. Signing Authority for Cheques

This has finally come through from Barclays. M Lough is now the second signatory for payments.

17.09.09 Health and Safety Issues

a. Outcome of Sportsfield Inspection (2nd April 2017)

Action List was updated. See attached. Next H&S Inspection Sunday Oct 15th 3 pm

b. Proposed AED training – 19th Sept

We need committed numbers approx. 30-40 for this training session by Sunday 10th Sept. to Tony Baker as several medical professionals are putting a lot of time into delivering this training to the clubs and we don't want to let them down.

All to take note, and to support where possible.

There will be a charitable collection afterwards.

17.09.10 Any Other Business

a. Owl Boxes

The Prison Service have been asked to provide more wood for an additional Owl box on the Sportsfield.

17.09.11 Next Meeting

Suggest Wednesday 8th November 2017 7.30 pm at the Bay Horse pub.