

## **P R E S E N T**

Parish Councillors: P Langley (in the Chair), P Arandle, A Baker, B Dickinson, P Gorton, R Howe, S Peirson, J Powell and E Sutcliffe

Clerk to the Council: L Spruce-Wan

### 07/25/50 **APOLOGIES**

No apologies for absence were received.

### 07/25/51 **DECLARATION OF INTERESTS**

No declarations of interest were made.

### 07/25/52 **RECRUITMENT**

Cllr Howe provided an overview of the recruitment process and highlighted that five applications were received. He explained that following a selection meeting three were invited to interview but noted that one candidate withdrew as another job offer had been accepted.

Cllr Howe explained the interview process, candidates and the scoring used and it was recommended that Ms Ashley Thorogood be offered the position of Parish Clerk and Responsible Financial Officer for Cherry Burton Parish Council. Cllr Howe advised that should Ms Thorogood be appointed the position the date of future meetings would need to change as she had a prior commitment to another parish council on the second Tuesday of each month.

Councillors discussed the offer and the need to move future meetings. The Chair proposed that Ms Thorogood be appointed, Cllr Peirson seconded, Councillors unanimously agreed. Councillors also agreed that future meetings would be held on the first Tuesday of the month.

RESOLVED: a) that Ms Ashley Thorogood be appointed as the Parish Clerk and Responsible Financial Officer for Cherry Burton Parish Council, subject to satisfactory references;  
b) that future meetings be scheduled for the first Tuesday of the month.

### 07/25/53 **EXCLUSION OF THE PRESS AND PUBLIC**

RESOLVED: that the press and public be excluded for consideration of the next item due to the confidential nature of the business about to be transacted.

### 05/25/54 **PERSONNEL MATTERS**

Councillors discussed the terms and conditions of the new employment including the salary scale and requested an overlap with the current Clerk to provide a handover. Councillors approved that the Staffing Committee would agree the terms and conditions, start date and salary.

RESOLVED: that the Staffing Committee agree the new Clerk's terms and conditions, start date and salary.

07/25/55 **NEXT MEETING**

RESOLVED: that the next meeting be held on Tuesday, 2<sup>nd</sup> September 2025, 7.30 pm at the Sportsfield.

There being no further business, the meeting closed at 8.10 pm.

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Chair's Signature – 2 September 2025