

**P R E S E N T**

Parish Councillors: P Langley (in the Chair), P Arandle, B Dickinson, P Gorton, R Howe, S Peirson and J Powell

Clerk to the Council: L Spruce-Wan

06/25/21     **APOLOGIES**

Apologies for absence were received from Cllrs Baker and Sutcliffe.

06/25/22     **DECLARATION OF INTERESTS**

RESOLVED:    a)    that Cllr Gorton declared an interest in the Allotments;  
                      b)    that Cllr Peirson declared an interest in the Allotments.

06/25/23     **MINUTES**

RESOLVED:    that the minutes of the meeting held on 20<sup>th</sup> May 2025 be confirmed and signed by the Chair.

06/25/24     **MATTER ARISING NOT COVERED BY THE AGENDA**

a)    Minute 04/25/133 a)

The Chair advised that he had contacted the Church regarding the Defibrillator Grant but noted that no response had been received.

b)    Minute 05/25/11 a)

The Clerk advised that Streetscene had confirmed that they no longer conduct village walk arounds and instead all queries were to be raised through the Streetscene Hub. Councillors discussed the queries to be raised and agreed that a walk around should be conducted by the Councillors and a report of all issues should be provided to Streetscene.

RESOLVED:    that Councillors conduct a village walk around.

06/25/25     **EAST RIDING OF YORKSHIRE COUNCIL MATTERS**

a)    Canada Drive to Hudson Way Footpath

The Clerk had circulated consultation documentation received from the Definitive Maps Team at East Riding of Yorkshire Council (ERYC) for the dedication of a public footpath and for a proposed public path creation order. Councillors discussed the documentation and agreed that they were in support of both proposals. It was agreed that the Clerk complete the consultation paperwork to include a note of support for both stating that the route would revive a historic pedestrian route between the village and the old railway line footpath.

b)    Enhanced Bus Partnership Forum

The date of the next Enhanced Bus Partnership Forum was circulated. No comments were made.

c) Joint Local Access Forum

The date of the next Joint Local Access Forum had been circulated, 18<sup>th</sup> June 2025. Councillors discussed the creation of a footpath between Cherry Burton and Bishop Burton. They asked that the Clerk request the addition of an agenda item; whether the forum would support a footpath and how the Parish Council would proceed with a footpath. It was noted that if the item could not be added to the next meeting that it be raised at a future meeting. Councillors also requested that the Clerk contact Bishop Burton Parish Council regarding a possible footpath.

- RESOLVED:
- a) that the above correspondence be received;
  - b) that the Clerk complete and return the consultation documents relating to the dedication of a footpath and a public path creation order;
  - c) that the Clerk request that a footpath to Bishop Burton be added as an agenda item for the Joint Local Access Forum;
  - d) that the Clerk contact Bishop Burton Parish Council regarding a possible footpath.

06/25/26 **CORRESPONDENCE RECEIVED**

a) Play Inspection Company

The Clerk had circulated the repeat order form for the inspections of the Gym and Play Park in 2026. The total cost was £170.00 plus VAT. Councillors agreed to proceed with a repeat order.

b) Thriving Places Fund

Councillors discussed the fund available and noted that it may be accessed for the Sportsfield pavilion corridor refurbishment or the conversion of an area for Parish Council storage.

- RESOLVED:
- a) that the above correspondence be received;
  - b) that the Clerk complete and return the repeat order form for the Gym and Play Park inspections for 2026.

06/25/27 **VILLAGE PLAN**

Councillors reviewed the objectives and planned actions set in the Village Plan 2025/2026 and highlighted the progress made.

06/25/28 **COMPLAINTS POLICY**

The Clerk advised that a new Complaints Policy had been circulated by ERNLLCA. Councillors discussed the content and customised the details to suit the Parish Council. The Clerk agreed to make the agreed changes and circulate for approval at the next meeting.

- RESOLVED: that the Complaints Policy be amended and circulated at the next meeting for approval.

06/25/29 **FINANCE**

a) Accounts for payment

The following payments were agreed:

L Spruce-Wan	Salary & Expenses May	£	447.04
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C Exelby	Pavilion Cleaning May	£	43.42
HSBC	Bank Charges	£	11.00
G O Foster	Grasscutting and Fertiliser	£	754.00
SFMC	Outstanding 24/25 grant contribution	£	1,279.39
Zurich Municipal	Insurance Premium	£	2,396.50
Beverley Joinery	Pond Fence Repair	£	1,500.00
EDF	Pond Supply 1/4/25 – 30/4/25	£	27.40

06/25/30

## VILLAGE INFRASTRUCTURE

### a) Planning

#### i. 25/00805/PLF – 1 Canada Drive, Single Storey Extension, Decision

The decision had been circulated to all Councillors. No Comments were made.

#### ii. 25/01510/TPO – 121 The Meadows, Tree Works

The request had been circulated to all Councillors. No comments were made.

### b) Sportsfield

The Clerk reported that she had contacted ERYC to start the process to surrender and re-lease the Sportsfield.

Cllr Peirson raised an issue regarding the current bins at the Sportsfield and the possibility to purchase new ones. Councillors discussed the current waste collection and requested that the Sportsfield Management Committee review the current number of bins and whether it was necessary to increase the number of collections undertaken by ERYC.

### c) Allotments

Cllrs Gorton and Peirson confirmed that they have conducted an allotment inspection and it was noted that one plot required some work. The Clerk advised that the plot holder had been in touch to explain their extended absence and that she would be back mid-June to tidy the plot.

Cllr Peirson advised that he had visited the Bishop Burton site to inspect the tree that a plot holder had requested be pruned or felled. Councillors discussed the health of the tree and the works required to allow access to light. Councillors were all invited to inspect the tree to enable a decision to be made regarding future steps.

### d) Play Park

Cllr Peirson advised the wet pour had been received and a dry day was required to install. He also explained that it was necessary to source a top pivot for the springs on the gate

Cllrs Gorton and Powell circulated a shortlist of new play equipment for the play area. Councillors discussed the options available and suggested the inclusion of a seesaw type equipment to allow for two children to play at the same time. Once a final shortlist was agreed a quote would be obtained for the works and Cllr Gorton would visit the school.

### e) Dog Walking Field

Councillors discussed the presence of ragwort on the Dog Walking Field. The need to control the growth of ragwort and the need to protect the orchids was noted.

Councillors requested that the Sportsfield Management Committee request a cut of the field and commented that efforts would be made to protect the growth of the orchids.

- RESOLVED:
- a) that planning decision 25/00805/PLF – 1 Canada Drive, Single Storey Extension be received and a comment be made by the Clerk;
  - b) that planning application 25/01510/TPO – 121 The Meadows, Tree Works be received;
  - c) that the Sportsfield Management Committee review the number of bins and the current waste collection contract;
  - d) that Councillors inspect the allotment tree;
  - e) that a quote be obtained for the new play park equipment once a shortlist has been produced;
  - f) that the Sportsfield Management Committee request a cut of the Dog Walking Field.

06/25/31      **COMMUNITY ISSUES**

Councillors confirmed that they have reviewed the new mesh used on the pond fence and agreed that it should be replaced with more suitable mesh to match the rest of the fence. It was agreed that replacement options would be explored.

RESOLVED:      that Councillors explore options available to replace the fence mesh.

06/25/32      **COUNCILLOR TRAINING AND DEVELOPMENT**

The Clerk informed Councillors of the training opportunities available.

06/25/33      **PERSONNEL MATTERS**

The Clerk advised that she had received three expressions of interest and two completed application forms for the role of Clerk. The closing date was noted and a provisional interview date was set.

06/25/34      **NEXT MEETING**

RESOLVED:      that the next meeting be held on Tuesday, 8<sup>th</sup> July 2025, 7.30 pm at the Sportsfield.

There being no further business, the meeting closed at 9.25 pm.

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Chair's Signature – 8 July 2025