

**P R E S E N T**

Parish Councillors: P Langley (in the Chair), A Baker, P Gorton, R Howe, S Peirson, J Powell and E Sutcliffe

Clerk to the Council: L Spruce-Wan

Also in Attendance: East Riding of Yorkshire Councillor Stewart and 1 member of the public

03/25/115 **APOLOGIES**

Apologies for absence were received from Cllrs Arandle and Dickinson.

03/25/116 **DECLARATION OF INTERESTS**

RESOLVED: a) that Cllr Baker declared an interest in the Tennis Club;  
b) that Cllr Howe declared an interest in the planning application 24/00477/TCA, The Croft, Highgate;  
c) that Cllr Gorton declared an interest in the Allotments;  
d) that Cllr Peirson declared an interest in the Allotments.

03/25/117 **MINUTES**

RESOLVED: that the minutes of the meeting held on 11<sup>th</sup> February 2025 be confirmed and signed by the Chair.

03/25/118 **MATTER ARISING NOT COVERED BY THE AGENDA**

a) Minute 09/24/48

The Clerk had circulated a draft licence for the use of the gate to access the land owned by Ms Hoggarth and Ms Stephen beyond their fence line. Councillors approved the licence and the Clerk would execute the document.

b) Minute 12/24/82 a)

The Clerk circulated a draft summary of the meeting with East Riding of Yorkshire Council (ERYC) Traffic Management Department. Councillors agreed that the summary should be posted on Facebook.

c) Minute 02/25/106 a)

The Clerk advised that there had been very few responses to the bus shelter consultation on Facebook. She confirmed that she would continue with the application based on the information received.

d) Minute 02/25/106 c)

The Clerk advised that Cedar Grange had contacted regarding the Anniversary Community Fund to request a bench. Councillors queried whether the monies could be used to site a bench on private property. The Clerk agreed to contact the fund scheme for clarification. If consent was received Councillors agreed to apply to the fund for the bench.

- RESOLVED:
- a) that the licence be approved and executed by the Clerk;
  - b) that the traffic management meeting summary be posted on Facebook;
  - c) that the Clerk contact the Community Fund for clarification.

03/25/119

## **EAST RIDING OF YORKSHIRE COUNCIL MATTERS**

### a) Ward Councillor Update

ERY Cllr Stewart advised that there had been progress on the Canada Drive to Hudson Way footpath. She explained that ERYC had spoken to the landowner and they have approved a right of way along the side of the field and the right of way could be a dedication which required no consultation. The Clerk had circulated a map showing the proposed route. ERYC had confirmed that the dedication was with their legal team but noted that it would be a low priority. Councillors thanked ERY Cllr Stewart for her efforts and requested that the Clerk enquire about the timescale for completion.

ERY Cllr Stewart discussed planning application updates and commented that there would be a drive for more homes. She believed that the updates would increase the number planning applications approvals.

Councillors queried whether ERY Cllr Stewart knew whether the Canada Drive development would be decided by a committee or an officer. She replied that she was unsure and had not yet received notification of the application at a committee.

ERY Cllr Stewart advised that devolution would be available to Town and Parish Councils; she confirmed that it was not compulsory but there was the opportunity for parishes to work together to procure services or work together on the same issues.

### b) Parish Boundary Changes

The Clerk had circulated details of the boundary changes. No comments were made.

### c) Road Closure

The Clerk advised that a road closure notice had been received for carriageway repairs of Main Street from 4<sup>th</sup> March 2025. The Clerk confirmed that a notification had been placed on the Facebook page. Councillors discussed the repairs undertaken and Cllr Sutcliffe highlighted an area between the Church and the crossroads where faults had not been repaired. It was also noted that an excess amount tarmac, that could have been used to complete the repairs, appeared to have been discarded along the gateway to a field. Councillors requested that the Clerk raise concerns with ERYC regarding the repairs.

### d) Ward Boundary Review

Details of the Ward Boundary review had been circulated. ERY Cllr Stewart confirmed that there would be no change for Cherry Burton.

- RESOLVED:
- a) that the above correspondence be received;
  - b) that the Clerk enquire about the timescale for the footpath dedication;
  - c) that the Clerk contact ERYC regarding the carriageway repairs.

03/25/120 **CORRESPONDENCE RECEIVED**

a) Cherry Burton C.E Primary School

The Clerk had circulated a letter received from the school that informed the community that the school had entered a consultation to join the Wonder Learning Partnership Academy Trust. Councillors agreed that the Parish Council did not object to the partnership and were pleased that the school would continue to support the wider community. Councillors requested that the Clerk write to the school to advise and also thank them for informing the Parish Council.

Cllr Gorton discussed the possibility that pupils could undertake a volunteer project for the upkeep of the play park, such as sweeping the surface. Councillors supported the suggestion and Cllr Gorton agreed to approach the school.

b) Dogger Bank

The Clerk advised that an invite had been received to join a liaison group and noted that the next meeting was scheduled for 14<sup>th</sup> March 2025. Councillors were unable to attend that date but requested dates of future meetings.

c) Grant Application - Cherry Burton Cricket Club

The Clerk had circulated a grant application from Cherry Burton Cricket Club for a total sum of £664.00 towards the purchase of a scoreboard for officials to work from as required for Division 1 teams. It was agreed that the grant of £664.00 be made.

d) National Grid Consultation

Details of the National Grid Consultation had been circulated. No comments were made.

RESOLVED: a) that the above correspondence be received;  
b) that the Clerk write to the school regarding the partnership consultation;  
c) that the Clerk request future dates of the Dogger bank liaison group;  
d) that a s137 grant be approved for Cherry Burton Cricket Club for a total cost of £664.00.

03/25/121 **ANNUAL PARISH MEETING**

Councillors discussed the Annual Parish Meeting and it was agreed that it would be scheduled for Tuesday, 8<sup>th</sup> April 2025 at 7.30pm at the Village Hall.

03/25/122 **HEALTH AND SAFETY POLICY**

The Health and Safety Policy had been circulated for review. Councillors discussed the content and agreed to approve the Health and Safety Policy with no amendments.

RESOLVED: that the Health and Safety Policy be approved.

## 03/25/123 **FINANCE**

### a) Accounts for payment

The following payments were agreed:

L Spruce-Wan	Salary & Expenses	£	444.21
C Exelby	Pavilion Cleaning	£	44.91
HSBC	Bank Charges	£	19.00
British Gas	Pond Supply 23/11/24 – 1/2/25	-£	41.30
British Gas	Pond Supply 23/11/24 – 1/2/25	£	75.14
David White	Sportsfield door finger guards	£	102.86
S Peirson	Christmas lights	£	193.66
P Gorton	Pond – items for planting of lilies	£	118.26

## 03/25/124 **VILLAGE INFRASTRUCTURE**

### a) Planning

#### i. 24/00477/TCA The Croft, 11 Highgate, Tree Works

The notice had been circulated to all Councillors. No comments were made.

#### ii. 25/00542/PLF 8 Highgate Single Storey Garage Extension

The notice had been circulated to all Councillors. No comments were made.

#### iii. 25/00258/PLF Land North East of Leicester Lodge, New Vehicular Access

The notice had been circulated to all Councillors. No comments were made.

### b) Sportsfield

#### i. Pavilion Refurbishment

Cllr Baker presented the quotations received for the refurbishment of the pavilion corridor and the boarding of the loft. The features of each were discussed and he recommended that the quote from Beverley Joinery be accepted subject to a meeting with himself and Peter Wardale to confirm the full details.

Cllr Baker advised that it may be possible to apply for commuted sums towards the cost of the improvements. He explained that there was a total amount available of £6,315.80, of which, £3,087.00 would expire in 2026. Councillors queried whether there were enough funds to complete the refurbishments should the application for commuted sums not be successful. Cllr Baker confirmed that there was. Councillors approved the quote from Beverley Joinery subject to the meeting with Cllr Baker and Peter Wardale and approved Cllr Baker to apply for commuted sums.

#### ii. Tennis Club and Scout and Guides Group

Cllr Baker explained that the Tennis Club wished to enter into an agreement with the Parish Council relating to the tennis courts, he explained that that would provide them security and enable grants to be applied for. He advised that he had spoken to ERYC, as we leased the land, and they have confirmed that they are happy for an agreement to be granted so long as it does not include any terms that are not included in our lease. Further details had been provided to Cllr Baker and the Clerk. Cllr Baker informed councillors that an agreement was currently in place and would confirm the content. Councillors agreed that an agreement could be granted.

Cllr Baker also noted that the current lease of the sportsfield had a remaining term of 18 years and he would investigate whether that term could be extended to 125 years.

Councillors were informed that the Scouts and Guides Group also wanted to enter into an agreement regarding their use of the pavilion. Councillors agreed and were advised that the Scouts and Guides had employed a solicitor to create a suitable agreement.

The Clerk advised that the Scouts Group had enquired whether, as part of the agreement, it would be possible for them to site a storage container on the sportsfield. Councillors discussed where the container could be sited and noted that as a Parish Council the use of a container on the sportsfield was disregarded as there was not suitable area. Councillors declined the request but confirmed that should the Parish Council secure suitable storage it would be willing to investigate whether access to the storage could be shared with the Scouts. Councillors requested that the Clerk respond.

iii. Access

Cllr Baker reported that Mr Lough had contacted him as the stables, alongside the sportsfield, were in need of repair. He explained that to conduct the repairs access would be required. He continued that it would be necessary to drive machinery along the sportsfield drive and access the stables through the removal of fence panels and across an area of the sportsfield. Councillors agreed to the use for access only provided any damage was rectified, no machinery or parked vehicles would be sited on the car park and any disruption or mess would be cleared. Cllr Baker confirmed that he would provide the Clerk with the property owners contact details and the Clerk would contact them to confirm.

c) Allotments

Cllrs Peirson and Sutcliffe reported that some of the overhanging branches had been removed.

The Clerk advised that an allotment holder meeting would be scheduled prior to the meeting in May 2025.

d) Play Park

Cllr Gorton had circulated pictures of the village green and suggested that the area could be improved and pruned. Councillors advised that as the village green was owned by ERYC we would need to contact Streetscene to request a visit. Cllr Gorton also advised that the fence alongside the pumping station was in a poor state of repair. Councillors requested that the Clerk contact Yorkshire Water to request it be repaired.

Cllr Peirson advised that he had investigated the gate closure mechanism and believed that a new mechanism was needed. He expected the cost of new replacement to be between £300.00 and £500.00. Councillors agreed that the new mechanism was necessary and would be purchased.

Councillors discussed the wet pour beneath the swings and agreed that a replacement was needed. Councillors agreed to purchase a new wet pour for the affected area.

RESOLVED: a) that planning notification 24/00477/TCA The Croft, 11 Highgate, Tree Works be received;  
b) that planning notification 25/00542/PLF 8 Highgate Single Storey Garage Extension be received;

- c) that planning notification 25/00258/PLF Land North East of Leicester Lodge, New Vehicular Access be received;
- d) that subject to a meeting with Cllr Baker and Peter Wardale the quote from Beverley Joinery be approved;
- e) that Cllr Baker apply for commuted sums;
- f) that the use of an agreement be explored for both the Tennis Club and the Scouts and Guides Groups;
- g) that Cllr Baker enquire about the extension of the sportsfield lease;
- h) that the Clerk respond to the Scouts regarding storage;
- i) that the Clerk contact the property owner regarding access across the sportsfield;
- j) that the Clerk contact Streetscene to request a visit regarding the village green;
- k) that the Clerk contact Yorkshire Water regarding the pumping station fence;
- l) that a new gate closure mechanism be purchased;
- m) that a new wet pour be purchased for the affected area beneath the swings.

#### 03/25/125 **COMMUNITY ISSUES**

##### a) Flooding

The Clerk had circulated the response received from Yorkshire Water. Councillors discussed the groundwater survey that could take up to two years to complete. Councillors confirmed the need to update parishioners and Cllr Howe agreed to draft an update for Facebook. Once circulated and agreed the Clerk would post on Facebook.

##### b) Pond

Councillors thanked Cllrs Gorton and Powell for taking the time to plant the lilies.

Cllr Peirson confirmed that he had tried to make contact regarding the fence repair but had not been successful. He advised that the fence boards were to be painted this week. Cllr Baker confirmed that he would enquire about the fence repair.

The Chair reported that he had spoken to Walkers Landscapes regarding the tree works and they had hoped to start the work at the end of March, subject to an inspection for any nests. Should any nests be present the works would commence in Autumn.

RESOLVED: a) that Cllr Howe draft an update for Facebook;  
b) that Cllr Baker obtain an update on the fence repair.

#### 03/25/126 **COUNCILLOR TRAINING AND DEVELOPMENT**

The Clerk informed Councillors of the training opportunities available.

#### 03/25/127 **NEXT MEETING**

RESOLVED: that the next meeting be held on Tuesday, 8<sup>th</sup> April 2025, 6.30 pm at the Village Hall.

There being no further business, the meeting closed at 9.25 pm.

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Chair's Signature – 8 April 2025

Chair's Initials\_\_\_\_\_