

P R E S E N T

Parish Councillors: P Langley (in the Chair), P Arandle, A Baker, P Gorton, R Howe, S Peirson, J Powell and E Sutcliffe

Clerk to the Council: L Spruce-Wan

Also in Attendance: East Riding of Yorkshire Councillor Stewart and 1 member of the public

Prior to the meeting the Chair welcomed Mr White of The Scouts Group. Mr White discussed the need for storage of the Scouts equipment, mainly large tenting items. The Parish Council had previously declined approval to site a storage container on the Sportsfield. Mr White discussed all options that had been explored which included the possibility to erect a side building on the Scouts end of the pavilion but commented that that option would be very costly.

Councillors revisited the suggestion of a container and queried the size, the ability to be placed where desired and the outlook for those who visited the site. Councillors explained that the Parish Council too had potential storage issues and had made enquires to renovate a farm building and if viable, grants for the works needed could be explored jointly.

05/25/01 **APOLOGIES**

Apologies for absence was received from Cllr Dickinson.

05/25/02 **DECLARATION OF INTERESTS**

RESOLVED: a) that Cllr Baker declared an interest in the Tennis Club;
b) that Cllr Gorton declared an interest in the Allotments;
c) that Cllr Howe declared an interest in the Minsters Rail Campaign;
d) that Cllr Peirson declared an interest in the Allotments.

05/25/03 **REGISTER OF INTERESTS**

The Clerk had previously circulated the forms for completion and advised that everyone should return them to the Clerk within 28 days.

05/25/04 **ELECTION OF CHAIR**

Cllr Sutcliffe nominated Cllr Langley as Chair, this was seconded by Cllr Peirson. Councillors unanimously agreed to elect Cllr Langley as Chair.

05/25/05 **ELECTION OF VICE-CHAIR**

Cllr Baker nominated Cllr Peirson as Vice-Chair, this was seconded by Cllr Sutcliffe. Councillors unanimously agreed to elect Cllr Peirson as Vice-Chair.

05/25/06 **ELECTION OF THREE REPRESENTATIVES TO THE SPORTSFIELD MANAGEMENT COMMITTEE**

The following names were proposed and agreed; Cllr Baker, Cllr Langley, Cllr Powell and Cllr Sutcliffe.

RESOLVED: that the above-named people be appointed.

05/25/07 **ELECTION OF TWO REPRESENTATIVES TO THE CHRISTMAS LIGHTS COMMITTEE**

The following names were proposed and agreed; Cllr Peirson and Cllr Sutcliffe.

RESOLVED: that the above-named people be appointed.

05/25/08 **MINUTES**

RESOLVED: that the minutes of the meeting held on 8th April 2025 be confirmed and signed by the Chair, subject to the following amendment.

Minute 04/25/135 b)

Cllr Baker clarified that YOR4Good had agreed to consider the application for £11,080.00 and noted that the amount was over their usual threshold of £10,000.00. A decision should be received by the end of July 2025.

05/25/09 **MATTER ARISING NOT COVERED BY THE AGENDA**

a) Minute 04/25/133 b)

The Clerk advised that the owners of The Hall had replied and provided permission to install a 'no parking' sign along their wall. The Clerk confirmed that the permission was subject to their approval of the sign design to ensure that it was in keeping with their property.

Councillors discussed various options for the sign and agreed that a selection would be proposed to the owners for their decision and approval.

The owners of The Hall also queried whether it was possible to install signage to highlight horses and cyclists around the bend alongside the Church. Councillors agreed to contact Highways at East Riding of Yorkshire Council (ERYC) to enquire.

a) Minute 12/24/84 b)

The Clerk had circulated an email from Mr Berrington regarding the new substation which queried the design of the building. Councillors discussed the content and noted that the design had previously been queried with Northern PowerGrid.

RESOLVED: a) that the Clerk provide a selection of sign designs to the owners of The Hall;
b) that the Clerk contact Highways to enquire about signage to highlight horses and cyclists.

05/25/10 **EAST RIDING OF YORKSHIRE COUNCIL MATTERS**

a) Ward Councillor Update

ERY Cllr Stewart reported that a response had been received from the Definitive Maps Team regarding the progress of the footpath between Canada Drive and the

Hudson Way. She advised that the legal process had progressed and informal consultations were being made and advised that the Parish Council would shortly receive a copy.

b) Annual Town and Parish Council Planning Liaison Meeting

The Clerk advised that the next Annual Town and Parish Council Planning Liaison Meetings were scheduled for 12th June 2025 and 20th June 2025. Cllr Howe requested to attend.

c) Consultation on the Submission of Ellerker Neighbourhood Plan April 2025

Details of the Ellerker Neighbourhood Plan had been circulated to Councillors. No comments were made.

d) East Riding Local Plan Update

Details of the East Riding Local Plan Update had been circulated to Councillors. No comments were made.

RESOLVED: that the above correspondence be received.

05/25/11

CORRESPONDENCE RECEIVED

a) Cherry In Bloom

Cllrs Gorton and Powell had circulated a proposal to enhance the village, particularly Main Street with planters, hanging baskets and bulb planting and advised the costs involved. Concerns were raised regarding the upkeep of grass cutting in the suggested areas and the need for community engagement to ensure planters etc were maintained. It was suggested that the project could be raised with Streetscene at the annual walk around. The Clerk agreed to contact Streetscene to enquire about the scheduled date for the walk around.

b) Dogger Bank

The date of the next liaison meeting had been circulated, 23rd May 2025. The Chair advised that he had confirmed his attendance at the meeting.

c) Gym and Play Park Inspection

Councillors discussed the findings of the recent Gym and Play Park inspection.

i) Gym

It was noted that the foundations of both the chest press and pull-down challenger required attention. Cllr Baker advised that he believed a bolt may be loose and noted that it would be addressed.

ii) Play Park

It was highlighted that the chains on the 1 bay 2 seat (flat) required two complete link chains through the connector. It was agreed that the issue would be addressed.

It was also noted that the wetpour required attention. Cllr Peirson advised that new wetpour and primer had been purchased to remedy the affected areas. In addition, the trip hazard caused by the surface near the gate and the weeds were discussed.

d) Hornsea Four Offshore Wind Farm

The Clerk had circulated a notice that the Hornsea Four Offshore Wind Farm project was to no longer go ahead.

e) Humberside Police – Communities Better Together Event 2025

The Clerk advised that the 2025 Communities Better Together Event was scheduled for 29th May 2025.

f) Minster Rail Campaign

Cllr Howe gave an update on the campaign, having attended the AGM on 19th April 2025. He explained that the campaign was seeking £3,000,000.00 funding to complete the outline business case and commented that that may be sought from the new Mayor. Should funding not be forthcoming the Department for Transport may be asked to provide the monies needed for the business case.

g) Zurich Insurance

The Clerk had circulated the insurance renewal information and the elements were discussed. It was agreed that the renewal be accepted.

- RESOLVED: a) that the above correspondence be received;
b) that the Clerk enquire about the date of the next Streetscene walk around;
c) that the insurance renewal be accepted.

05/25/12 **VILLAGE PLAN**

The Clerk has circulated the Village Plan for review. It was agreed that the Village Plan be deferred to the next meeting.

RESOLVED: that the Village Plan be deferred to the next meeting.

05/25/13 **FINANCE**

a) Accounts for payment

The following payments were agreed:

L Spruce-Wan	Salary & Expenses April	£	1,071.13
C Exelby	Pavilion Cleaning & Expenses April	£	51.74
ERYC	Disposal of Commercial Waste	£	175.11
Cherry Burton Village Hall	Hire for April meeting	£	34.12
Play Inspection Company	Gym & Play Park Inspection	£	195.60
Peter Wardale	Fence Repair Materials	£	26.18
HSBC	Bank Charges	£	16.00
G O Foster	Grasscutting	£	256.80
Cherry Burton Cricket Club	Re-issue of Grant Funding Cheque	£	664.00
Zurich Municipal	Insurance Premium	£	2,396.50
Councillor Peirson	Wetpour and Gate Parts	£	532.60
EDF	Pond Supply 1/4/25 – 30/4/25	£	27.30
HMRC	PAYE	£	273.60
Business Stream	Allotment Water (Highgate)	£	22.16
Business Stream	Allotment Water (Bishop Burton Rd)	£	14.35

b) Annual Governance and Accountability Return

The Clerk advised that the internal audit of the annual accounts had been completed. The annual accounts were presented and it was agreed to sign the Annual Governance Statement 24/25.

RESOLVED: that the Annual Governance and Accountability Return be completed.

05/25/14 **VILLAGE INFRASTRUCTURE**

a) Planning

i. 25/00805/PLF – 1 Canada Drive, Single Storey Extension

The request had been circulated to all Councillors. Councillors discussed the need for the materials required to be delivered within the property's boundary to avoid any obstruction to the footpath. The Clerk agreed to make a comment.

ii. 25/00967/PLF – Old Fold Yard, 4 Burton Rise, Single Storey Extension

The request had been circulated to all Councillors. No comments were made.

b) Sportsfield

Cllr Baker confirmed that he had received correspondence from ERYC that the costs to extend the lease for 125 years would be approximately £800.00 for legal and surveying fees, £650.00 for the Public Open Space Notice and the costs to register a lease with the Land Registry plus any legal representation costs for the Parish Council. Cllr Baker advised that a new valuation would be undertaken to ensure that the lease was at today's value and that may result in a change to the rent. He clarified that any new lease would not freeze the rent for 125 years as there would be provision for scheduled rent increases.

Councillors discussed the options to allow the current lease to expire or to surrender and re-lease. Councillors agreed to surrender and re-lease the Sportsfield.

Councillors were informed that a quote had been received to spray weedkiller and fertiliser on the field. Councillors discussed the need for another quote and the timings for the treatment was discussed due to the current dry conditions.

c) Allotments

Cllr Peirson reported that there had been an informal meeting of allotment holders. At the meeting an issue had been raised regarding a tree on the south side of the Bishop Burton Road site that required pruning or felling. Cllrs Peirson and Sutcliffe agreed to investigate further.

In addition, the state of paths was discussed and it was requested that the Clerk contact holders to remind them to trim and weed control their paths.

It was noted that an inspection of allotments was due in May. Cllrs Peirson and Sutcliffe agreed to conduct the inspections.

d) Play Park

The condition of the fence and shrubbery around the village green was discussed and it was noted that it would be raised at the Streetscene walk around.

Councillors discussed the possibility to use the £6,000.00 available commuted sums to replace the two springer items on the play park. Cllr Baker highlighted that £3,087.00 of the available funds had to be applied for by Spring 2026. Councillors agreed and Cllrs Peirson and Sutcliffe agreed to shortlist the desired equipment. In addition, Cllr Gorton agreed to visit the school to ensure that pupils were involved in the decision.

e) Dog Walking Field

The Clerk advised that the agreement to use the Dog Walking Field was due for renewal at the end of June. Councillors agreed that the agreement should be renewed.

It was reported that BT had dug some holes outside the field which had been filled.

f) Storage

Councillors further discussed the need for storage and a Working Group was created to include Cllrs Arandle, Howe, Peirson and Sutcliffe to further explore the costs to renovate the farm building.

- RESOLVED:
- a) that planning application 25/00805/PLF – 1 Canada Drive, Single Storey Extension be received and a comment be made by the Clerk;
 - b) that planning application 25/00967/PLF – Old Fold Yard, 4 Burton Rise, Single Storey Extension be received;
 - c) that the Clerk arrange for the surrender and re-lease of the Sportsfield for 125 years;
 - d) that the Clerk contact allotment holders to remind them to trim and weed control their paths;
 - e) that Cllrs Peirson and Sutcliffe investigate the overgrown allotment tree;
 - f) that Cllrs Peirson and Sutcliffe conduct allotment inspections;
 - g) that the condition of the village green fences and shrubbery be raised at the next Streetscene walk around;
 - h) that the project to replace two springer items on the play park be explored;
 - i) that Cllrs Peirson and Sutcliffe shortlist the new options available;
 - j) that Cllr Gorton visit the school regarding the new play park equipment;
 - k) that the Clerk renew the dog walking field agreement;
 - l) that a Working Group be created to explore the costs to renovate the farm building.

05/25/15 **COMMUNITY ISSUES**

a) Flooding

Councillors discussed the school's projects on sustainable drainage and the pond and wildlife.

b) Pond

Councillors discussed the fence repair and replacement of the front boards would be chased with Beverley Joinery. The difference in mesh used was also raised. Councillors agreed to view the mesh and later discuss whether a more suitable replacement should be sought at an estimated cost of £400.00.

- RESOLVED: a) that Cllr Baker enquire regarding the front boards;
b) that all Councillors view the pond mesh.

05/25/16 **NEWSLETTER**

Councillors thanked Cllr Gorton following the first edition of the newsletter.

05/25/17 **COUNCILLOR TRAINING AND DEVELOPMENT**

The Clerk informed Councillors of the training opportunities available.

05/25/18 **EXCLUSION OF THE PRESS AND PUBLIC**

RESOLVED: that the press and public be excluded for consideration of the next item due to the confidential nature of the business about to be transacted.

05/25/19 **PERSONNEL MATTERS**

Councillors discussed the recruitment of the new clerk, the advert, job description and application form.

RESOLVED: that the job advert, description and application form be approved.

05/25/20 **NEXT MEETING**

RESOLVED: that the next meeting be held on Tuesday, 10th June 2025, 7.30 pm at the Sportsfield.

There being no further business, the meeting closed at 9.30 pm.

Chair's Signature – 10 June 2025