

Minutes of the meeting of Cherry Burton Parish Council held at 7.30pm on Tuesday, 2 September 2025 at the Sports Pavillion.

P R E S E N T

Parish Councillors: A Baker, B Dickinson, P Gorton, P Langley (in the Chair), S Peirson, J Powell and R Howe.

Clerk to the Council: A Thorogood

Also in attendance: Ward Cllr Stewart and one member of the public

09/25/50 APOLOGIES

An apology for absence was received from Cllr P Arandle and Cllr E Sutcliffe.

09/25/51 DECLARATION OF INTERESTS

- RESOLVED:
- a) that Cllr Baker declared an interest in the Tennis Club;
 - b) that Cllr Gorton declared an interest in the Allotments;
 - c) that Cllr Peirson declared an interest in the Allotments;
 - d) that Cllr Powell declared an interest in the National Health Service (NHS).

09/25/52 MINUTES

- RESOLVED:
- a) that the minutes of the meeting held on 8 July 2025 be confirmed and signed by the Chair;
 - b) that the minutes of the meeting held on 22 July 2025 be confirmed and signed by the Chair.

09/25/53 MATTERS ARISING FROM THE MINUTES

Footpath Funding

Bishop Burton bus service would be increasing to every 30 minutes, but would not go through Cherry Burton (CB) village. Councillors (Cllrs) felt that an increased bus service would be of benefit to the village. Cllrs would raise with the Joint Local Access Forum (JLAF) why the Bishop Burton (BB) footpath had been supported, where the funding had come from and why funding was not available to create a footpath between CB and BB. It was discussed that the village had previously had a footpath and cycle way built, connecting it to Molescroft, Beverley. The Parish council wished to discuss the creation of a footpath from CB to BB and determine whether the JLAF would support taking this forward. It was discussed that funding may be available from Dogger Bank Wind Farm. Cllrs would look to develop a feasible route with participation from Bishop Burton College. Inclusion of a footpath would provide feasible routes for college students and open up pedestrianised access to the bus service to York. It was suggested that a Bridleway would be preferable to a footpath, as this would also allow cycle access.

Signage

The proposed Horse and Cycle signage had been deemed to be too distracting and had been refused.

No Parking Sign

The Clerk would contact Mr Clarke at Cherry Burton Hall to agree siting of the sign.

Church

Cllrs were informed that the parking signs had been moved nearer to the corner, however were still not particularly visible. The Church did not wish to place cones as this created a situation of liability.

The Church had confirmed the defibrillator was sited to the right-hand side of the building. The Church had requested that the Parish Council meet 50 percent of the costs. It was felt that the Parish council had enough funding to meet the estimated costs of £1000. A Cllr asked who was paying for consumables. It was confirmed that the Parish Council would purchase consumables and the Church would fund the electricity costs. It was stated that the brand of defibrillator did not matter as none of the current defibrillators were of the same brand. The Parish Council would be responsible for long term maintenance and repairs. A vote was held and it was unanimously agreed that the Parish Council would purchase the defibrillator and reclaim 50 percent of the costs from St Michael and All Angels Church, Cherry Burton.

- RESOLVED:
- a) that that the Parish Council would pay 50 percent of the costs of purchasing a defibrillator at St Michael and All Angels Church, Cherry Burton;
 - b) that the Parish Council would purchase the consumable items relating to the defibrillator;
 - c) that the Parish Council would be responsible for long term maintenance and repairs.

09/25/54 **EAST RIDING COUNTY COUNCIL MATTERS**

Ward Councillor Update

The Parish Council had raised objections regarding the change of use of Cherry Burton Golf Club to a caravan park. The Ward Councillor believed that a Cllr speaking at the planning meeting would be more impactful. It was discussed that the Cravan site itself was not objected to, but the footpath and village services that would be impacted by this. It was discussed that the golf course used a sceptic tank and was not linked to the main sewerage system. It was requested that the Ward Councillor call in the matter and Cllr Peirson speak. It was requested that photos of the development be provided as this would be effective. The Clerk would prompt the Ward Councillor

Anti-Social Behaviour Report

The Anti-Social Behaviour Report was received.

East Riding Minimum Operating Standards (ERMOS)

The council had met the standards for ERMOS and this would allow them to apply for grants.

Highways

Villagers with no access to off road parking were dealing with multiple collisions with their parked vehicles. These villagers were trying to hold a meeting with Graham Stuart, Member of Parliament (MP). It was noted that this area of the

village was on a bend and had no visibility. The lack of Automatic Number Plate Recognition (ANPR) cameras, the use of the village as a short cut for commuters and the increase of wagons were all intensifying traffic issues within the village. The implementation of traffic lights was discussed, however there was concern this would create a back log of traffic to the crossroads. The extension of the 20mph speed limit and the siting of speed indicator devices (SIDs) were considered. It had been suggested that a mini roundabout at the Bishop Burton junction would slow traffic. A meeting with Graham Stuart MP, was considered to be of benefit and the Parish Council would support this. The Parish Council, along with the Ward Councillor, would look to meet with Graham Stuart MP and Police Constable (PC) Scotter.

Local Plan Update – Housing Needs Supplementary Plan

The local Plan Update was received.

Road Closure – The Meadows

The Clerk would post Road Closure details onto the Parish Council Facebook page.

Town and Parish Council Meet and Greet

The Chair and Cllr Dickinson would attend.

RESOLVED: the Clerk would arrange a meeting between the Parish Council, Ward Councillor Stewart, Graham Stewart MP and PC Scotter.

09/25/55 **CORRESPONDENCE RECEIVED**

Annual Police Survey

The Annual Police Survey had been shared on the Parish Council Facebook page.

Dogger Bank

The Chair would be attending the forum and the intention to attend had been shared with Dogger Bank.

RESOLVED: that all correspondence had been received.

09/25/56 **TRAFFIC**

It was noted that East Riding of Yorkshire Council (ERYC) written approval of where ANPR cameras could be sited was required prior to applying for the grant. An expression of interest was required for each proposed ANPR. Councillors wished for an ANPR on each entry route into the village, totalling three ANPR. These were estimated to cost £1500 each, of which the Parish Council would fund 50%, should a grant not be received. The Chair would arrange a meeting of Cllrs to progress the application.

RESOLVED: that Councillors meet to progress the ANPR application.

09/25/57 **BUS SHELTER**

Revised guidance had been received. The Parish Council was required to submit a plan for the bus shelter. Guidance had been shared with councillors. The application for funding was required by December 2025. Councillors discussed that the finalised siting of the new sub station was required prior to a bus shelter plan being submitted. Quotes for the bus shelter were required. It was felt the matter should be discussed at the Highways meeting with Graham Stewart MP

and PC Scotter. The Clerk would forward the available bus shelter choices to the Chair to allow the application process to commence.

- RESOLVED:
- a) that the Bus Shelter be raised at the Highways meeting;
 - b) that the application be submitted before December 2025.

09/25/58 VILLAGE SURVEY

The Village survey had been completed, with the following amendments required:

- road signage had been damaged through vehicle collision;
- the bin on Etton Road required attention;
- Ash die back at the rear of the Yorkshire Water pumping station;
- Vegetation and hedging obstructing view of oncoming traffic and pedestrians outside of White Walls, 3 Highgate.

RESOLVED: the Clerk would amend the survey and submit to the Streetscene Hub.

09/25/59 FINANCE

A Cllr queried the provision of holiday pay for the cleaning position employee. It was confirmed that the cleaning role was an employed role with a holiday pay entitlement.

Accounts for Payment:

DESCRIPTION	NET	VAT	GROSS
Salary July plus back pay	£633.78	£0.00	£925.79
Exp - ERPF CCs for July 25	£121.46	£0.00	-
Exp - Defibrillator pads	£123.00	£24.60	-
Exp - No parking sign	£19.12	£3.83	-
Pavilion cleaning July plus holiday pay	£105.04	£0.00	£119.56
Exp - cleaning supplies	£14.52	£0.00	-
External Audit fee	£210.00	£42.00	£252.00
Grass cutting incl dog field	£440.00	£88.00	£528.00
Pond fence painting	£575.00	£0.00	£575.00
PAYE	£274.67	£0.00	£274.67
BB Allotments water	£134.53	£0.00	£134.53
Highgate allotments water	£132.35	£0.00	£132.35
Pond supply 1/7/25 - 31/7/25	£25.81	£1.29	£27.10
Bank charges	£12.00	£0.00	£12.00
Salary August	£330.60	£0.00	£330.60
Exp - ERPF CCs for Aug 25	£242.39	£0.00	£242.39
Exp - Stamps	£6.96	£0.00	£6.96
Salary August	£222.51	£0.00	£222.51
Pavilion cleaning August	£50.99	£0.00	£50.99
Bank charges	£4.00	£0.00	£4.00
Installation of light Column	£2,471.55	£494.31	£2,965.86
TOTAL		£654.03	£6,804.31

External Auditors Report

The external Auditors Report had been returned with no recommendations. Thanks were given to Mrs L Spruce-Wan for her hard work.

RESOLVED: that the payments be approved.

09/25/60 **VILLAGE INFRASTRUCTURE**

Planning

- a) 25/01812/TPO Aysgarth House, 119 The Meadows, Tree works: NO COMMENTS;
- b) 25/01317/PLF Golf Course, change of use of land to 32 holiday lodges: OBJECTION PLACED;
- c) 25/02105/PLF 11 Highcroft Two storey extension: NO COMMENTS;
- d) 25/02344/CM Waste Water Treatments Work, Bishop Burton Road Retrospective Planning: NO COMMENTS.

Sportsfield

Cllrs requested that a meeting with the stakeholders be arranged. Cllrs were informed that a 100 percent grant had been approved by Yor4Good to pay for the Pavilion works. The works would cost £11,080.00, with £8800.00 having been received upfront to pay contractors. Thanks were expressed to Cllr Baker for his efforts in obtaining funding. Beverley Joinery would commence the work at the end of September 2025, with an expected completion time of four to five weeks.

A request to attend to the perimeter fence had been placed. The gym inspection had identified that some gym equipment was slightly unstable, Mr M Renshaw would be addressing this.

Quotes would be obtained for repairing the pot holes on the access road. This had previously cost between £500 and £600. This was required before winter. A vote was held and Councillors unanimously agreed for this work to be undertaken. Cllr Baker would obtain the quotes and arrange the repair.

It was discussed that the Tennis Hut required replacement. This had an estimated cost of £6000.00. The Sportsfield Committee had requested that the Parish Council fund 50 percent of the costs. It was stated that 66 children were members of the tennis club, many of whom were villagers. A Cllr asked if the Tennis Hut would be a Parish Council asset. It was confirmed that the Tennis Hut would be a Parish Council asset. The Sportsfield Management Committee would contribute 50 percent of the costs, allowing the Parish Council to reclaim any value Added Tax (VAT). A vote was held and all Councillors agreed in principle that the Parish Council would purchase half of the Tennis Hut, retaining ownership, with a 50 percent contribution from the Sportsfield Management Committee, dependant on cost. The Sportsfield Committee would obtain three quotes.

Councillors agreed to purchase a bench, to allow value added tax (VAT) to be reclaimed, and a donation for the cost received from the family. A concrete plinth would be required. The family would choose which bench.

A Cllr asked if the sports teams had been informed that the changing rooms would be out of order during the refurbishment. Cllr Baker would inform the sports teams.

A Cllr queried why the Scouts were paying a greater amount of rent the other clubs utilising the sports field and requested that this be an agenda item in October 2025. The lease was not up for immediate renewal. This would be assessed alongside the Sportsfield Management Committee standing orders.

Allotments

It was suggested that an allotment inspection be undertaken. An informal allotment meeting would be held November 2025

Play Park

East Riding of Yorkshire Council (ERYC) had stated that only one quote was required as Preludic had built the original playground and it was beneficial to have a continuation in type. The ERYC would approve the grant on one quote. A quote of £10,000 had been received to include new equipment and replacement surfacing. £6174.00 of commuted funds were available and this had been applied for, the Parish Council would pay the remaining costs. Supporting evidence from Cherry Burton Primary School confirming need for this equipment was required. The Headteacher, Friends of the School and the Pupil Parliament would be producing letters. The Ark would also be requested to produce a letter. Cllrs unanimously approved the quotation in principle, the efforts to apply for commuted funds and the required additional contribution from the Parish Council. Once confirmation of commuted funds had been received the council would immediately move ahead with the purchase. Cllrs did not wish to move ahead until the commuted funds had been confirmed. This quote included the cost of removal of the old equipment. A Cllr questioned the need for the metal screens. It was explained that they created a barrier between the swings and the see-saw. It was noted they required painting.

Dog Walking Field

Cllrs were informed that the hedges would be laid. The ragwort had returned.

Storage

Storage was required for Village Show items, Parish Council items and the Scouts. The Scouts were happy to part fund however this still required raising with the Village Show Committee. It was discussed that road signs, Christmas lights, marquees and tentage required storage. This would be raised at the Village Show Committee September 2025. Cllrs objected to containers as they were unsightly and caused condensation which was not beneficial for the marquees. There was a building on Etton Road which was of potential use and a working group had been formed to consider its viability and the possibility of leasing or purchasing the land. Feedback would be presented at the October 2025 meeting.

- RESOLVED:
- a) that Councillors unanimously agreed to have the pot holes in the access road repaired;
 - b) that Councillors unanimously agreed, in principle and dependant on cost, to purchase a Tennis Hut, with a 50 percent contribution from the Sportsfield Committee;
 - c) that the sports teams to be informed of changing room closure during refurbishment;
 - d) that an informal allotment meeting be held immediately before the November 2025 parish council meeting;
 - e) that once confirmation of commuted funds had been received the council unanimously agreed to pay the remaining costs of the playground refurbishment;

- f) that the viability of the storage building on Etton Road be investigated by a working party and feedback presented at the October 2025 meeting.

09/25/61 **COMMUNITY ISSUES**

Pond Matters

Cllrs discussed that Cherry Burton Primary School had lowered the sports field and created a soak away pipe system into a new pond, with capacity for once in a hundred-year flooding and climate change. A Cllr asked the depth of the new pond and whether it had been fenced. 6 inch deep with capacity for flood water. It was expected to be more bog like and was securely fenced. This would also reduce surface water within the village.

The trees around the village pond would be attended to after the bird nesting season.

The wood had been painted however mesh was yet to be sourced. It was agreed that the joiner would be requested to install the wood with a mesh of their choosing. A Cllr queried what would be happening with the rubbish around the electricity box. The removal of this rubbish was included in the joiner's quote.

A road closure application had been submitted for the Christmas light switch on.

RESOLVED: that the joiner install the wood with a mesh of their choosing.

09/25/62 **NEWSLETTER**

The Chair would include a statement regarding the Cherry Burton Primary School pond in the November 2025 newsletter.

RESOLVED: that a statement regarding the pond be include in the November 2025 newsletter.

09/25/63 **COUNCILLOR TRAINING AND DEVELOPMENT**

Cllrs agreed to fund 50 percent of the cost of the Clerk's Introduction to Local Council Administration (ILCA) training.

RESOLVED: that 50 percent of the cost of the Clerk's ILCA training.

09/25/64 **PERSONNEL MATTERS**

Cllrs expressed their thanks to Mrs L Spruce-Wan for the excellent work she had undertaken in her role as Clerk and wished her well for the future.

RESOLVED: that the personal Matters update be received.

09/25/65 **REVIEW OF ACTIONS**

RESOLVED: that the Review of Actions be confirmed and circulated to governors following the meeting.

09/25/66 **FUTURE MEETINGS**

RESOLVED: that the next meeting be held on Tuesday, 7 October 2025 at 7.00pm.

P. Langley

Chair's Signature – 7 October 2025.